



**2023 PHILMONT CONTINGENT APPLICATION  
NORTHERN STAR COUNCIL  
June 24, 2023 – July 6, 2023**

Reservations will be accepted, by mail on this **reservation form only**, with the required deposits \$1,800 for a full unit crew or \$150/participant for an individual application Open application period is January 1, 2022 – May 1, 2022. If applications with deposits are received after this date they may be added if space is still available.

You will be contacted as to the status of your reservation via email within 10 days of your request. The cost to participate in the Northern Star Council Philmont Contingent is estimated to be \$2,025.00. If you are approved as part of the contingent, you will be invoiced according to the attached schedule.

Anyone with questions can contact Travis Sutzen at 612-261-2462 or Kris Burbank at 612-261-2450.

(Detach here)



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**2023 PHILMONT COUNCIL CONTINGENT APPLICATION  
June 24, 2023 – July 6, 2023**

**Unit Contact**

First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_

**Youth/Adult** (use if individual application)

First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_

Street Address: \_\_\_\_\_

City: \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Email: \_\_\_\_\_ Phone#: \_\_\_\_\_

District: \_\_\_\_\_ Troop # \_\_\_\_\_ Crew # \_\_\_\_\_ Youth/Adult Male/Female

We are requesting a full (12 participant) Unit Crew our \$2,025 is enclosed  
(Payment will be mailed within 10 days if emailed)

We are requesting # \_\_\_\_\_ individual slots \$150/participant is enclosed  
(Payment will be mailed within 10 days if emailed)

I have read and agree to the policies and information state in the F.A.Q. document.

Unit Contact Signature: \_\_\_\_\_

Mail application & deposit to:

Northern Star Scouting  
6202 Bloomington Road  
Fort Snelling, MN 55111



## 2023 Philmont Contingent FAQs

### What is a council contingent?

A contingent is a large group of youth and adults from multiple troops and crews throughout our council who travel together as a group. Units that don't have enough interest to form their own crew or did not get space in the Philmont lottery will often take advantage of a council contingent.

### When is the 2023 contingent?

The 2023 contingent will be at Philmont Scout Ranch from June 24 - July 6. Depending on our mode of travel we may need to leave for Philmont as early as June 23. Regardless, we will return on July 8.

### How many participant spaces are available?

Northern Star Council has reserved 48 participant spaces. These spaces are allocated among 4 crews. 2 crews will be 'Unit Crews' the other 2 crews will be 'All Star Crew' made up of individuals from a variety of units.

### How many people are in a crew?

Philmont requires that crews be no smaller than 8 individuals and no greater than 12. Youth participants must exceed adult participants with no more than 4 adults registering per crew.

### What are the requirements for participation?

- Participants must be registered members of the BSA and be at least 14 years old by June 24, 2023, or have completed 8<sup>th</sup> grade by July 6, 2023.
- Participants must meet Philmont's strict height and body weight requirements.
- All adult participants must have completed the BSA Youth Protection course.
- Coed Venturing Crews must have at least 1 female adult and 1 female youth.

*\*Specific requirements are noted on the health form found on the Philmont website.*

### What is the cost for the 2023 contingent?

The cost is estimated to be \$2025\* per person and will include Philmont program fees, travel, travel food, possible field trips and a contingent shirt.

Pricing does not include crew/personal equipment, preparation activities and spending money.

*\*Minor adjustments may be made in the event that travel costs increase.*



## When is the registration deadline?

The priority deadline for registration is May 1, 2022 with deposit. After that date we will need to release any unclaimed spots to Philmont. However, we will continue to take reservations as long as Philmont allows us to add participants.

If priority deadline requests exceed demand we will prioritize units based on past contingent participation.

## How do I register for the contingent?

Submit the Philmont Contingent Registration Request Form with deposits for each participant by mail, email or in person. Questions can be directed to:

Kris Burbank (612) 261-2450 or [kburbank@northernstar.org](mailto:kburbank@northernstar.org)

Travis Suttan (612) 261-2462 or [tsuttan@northernstar.org](mailto:tsuttan@northernstar.org)

## What are the payment policies?

- Payments are to be made according to the following payment schedule.
- If an individual cannot meet the payment schedule, a written explanation and alternate schedule must be submitted.

AMOUNT	DATE DUE TO COUNCIL OFFICE
\$150.00	May 1, 2022 - Deposit w/ Application (Per Person)
\$475.00	July 1, 2022
\$475.00	September 1, 2022
\$475.00	December 1, 2022
\$475.00	February 1, 2023

## What is the cancelation/refund policy?

- If an individual is dropped or chooses to withdraw from a crew, any fees that have been paid on behalf of that participant will be forfeited unless the unit finds a replacement for the participant. Some of the forfeited fees may be eligible to be redistributed to other individuals in the crew.
- If a participant drops and has not kept up with the payment calendar, the unit is responsible for covering any payments that have been made to Philmont Scout Ranch on that crew's behalf.
- If an entire 'Unit or Crew' drops all fees paid will be considered non-refundable.
- Refunds (excluding the deposit of \$150) may be made in case of a medical or family emergency.

## Is financial assistance available?

Assistance or camperships are available for families who demonstrate financial need. Financial grants are typically in the range of \$400.00. Please submit requests using the Northern Star Council Campership Request form by December 31, 2022.